Lia's Super-Simple Two-Week Planner Page

This is the tool I used to run my life throughout high school and college. It was a system born out of frustration; I simply got tired of having to apologize for forgetting assignments, plans and commitments. I got sick of missing fun things because I had double-booked a babysitting job over a youth group event, or whatever. You get the picture!

Obviously, that was at a time in history when computers did not exist, so instead of printing off a new copy each week, as you might do, I simply drew the boxes on the first page of my binder.

- The 14 boxes at the top represent two weeks of time -- the top row is THIS week and the bottom row is NEXT week. I quickly wrote in the dates and added any scheduled events (tests, due dates, social plans). This takes less than 5 minutes.
- In the bottom section of the page, I jotted down each assignment as it was given, and crossed it off when it was completed. What a great feeling!
- At the end of the week, I migrated any unfinished tasks to a new sheet and started fresh.
- I also needed to see "the big picture" of time. In high school, I relied our family wall calendar (which hung on the wall in our kitchen and was kept current by my mother). In college, I used my own, desk-blotter-sized calendar on my dorm room wall. But for day-to-day planning, two weeks ahead was enough to see.

You don't HAVE to use my system.

You don't HAVE to use anybody's system.

But you DO need YOUR system. What will work for you?

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

History

Science

English

Bible

Math

Elective

Elective

OTHER